

How to Redeem AHIMA VLab™ Enrollment Codes

Thank you for purchasing the AHIMA VLab Book Bundle! Please follow the steps below to redeem your enrollment code and complete your AHIMA VLab enrollment:

Step 1: Log into the AHIMA web store Redemption Center

Go to the AHIMA web store Redemption Center (my.ahima.org/redeem) in your web browser and either log in with your existing AHIMA credentials or create a new **FREE** AHIMA account.

The image displays two screenshots of the AHIMA web store Redemption Center. The left screenshot shows the login page with the AHIMA logo and the text "Sign into your AHIMA account with your email address". It features input fields for "Email Address (AHIMA ID is no longer being used)" and "Password", a "Forgot your password?" link, a "Sign in" button, and a link to "Create an account now" with a blue arrow pointing to it. The right screenshot shows the account creation page with the AHIMA logo and the text "Enter your email address and click 'Send Verification Code'". It features input fields for "Email Address", "New Password", "Confirm New Password", "Display Name/Preferred Name", "First/Given Name", and "Last/Surname Name", a "Send verification code" button, and a "Create" button.

Step 2: Redeeming your enrollment code

On the Redemption Center page (<https://my.ahima.org/redeem>), type in the enrollment code from your book bundle access card into the "Promotional Code" box, then click "Apply" to redeem. A gray screen that says "Applying Promotional Code" will appear for a few seconds.



All Search for products



- Topic
- Product Category
- Membership
- Certification
- Code Updates
- Merchandise

Redemption Center

Welcome! If you are looking to redeem a promotional code, you are in the right place! Promotional codes give you access to free or discounted products in our store.

Please enter your Promotional Code:

Promotional Code

Apply

NOTE: Once you apply a promotional code you can purchase specific products only and any other product(s) already added in your Cart will be removed automatically.

If you purchased a book bundle that came with VLab access, and need additional instructions to redeem the code provided in your bundle and receive your VLab enrollment, please click [here](#) for detailed instructions and helpful screenshots!



All Search for products



- Topic
- Product Category
- Membership
- Certification
- Code Updates
- Merchandise

Redemption Center

Welcome! If you are looking to redeem a promotional code, you are in the right place! Promotional codes give you access to free or discounted products in our store.

Please enter your Promotional Code:



Placeholder text for promotional code

Apply

Applying Promotional Code...

NOTE: Once you apply a promotional code you can purchase specific products only and any other product(s) already added in your Cart will be removed automatically.

If you purchased a book bundle that came with VLab access, and need additional instructions to redeem the code provided in your bundle and receive your VLab enrollment, please click [here](#) for detailed instructions and helpful screenshots!

Step 3: Adding VLab enrollment to your cart

Click the “Add to Cart” button to add VLab to your cart, and then click the cart icon in the upper-right of the screen to access your cart. In your cart you will see that the discount the VLab Enrollment Code has been applied, and the total for the order (assuming you only have VLab in your cart) will be \$0.00. Click the “Checkout” button to continue.

The image shows two screenshots from the AHIMA website. The top screenshot displays the product page for "AHIMA VLab™ Medical Coder". The product details include: Product #: VLENC01, Category: VLABCourses, and a note that it was formerly known as AHIMA VLab™ Encoder Only. The pricing shows a List price of \$75 and a Member price of \$75. A prominent "Your Price: \$0.00" is displayed in a blue circle, with a blue arrow pointing to the green "Add to Cart" button below it. A yellow banner at the top of the product page indicates that a promotional code "Basic ICD-10-CM-PCS Coding 2020/VLab Bundle Codes" has been applied. The bottom screenshot shows the cart summary. The "Items in your Cart (1)" section lists "AHIMA VLab™ Medical Coder" with a quantity of 1 and a price of \$75.00. A blue arrow points to the "Checkout" button in the "Cart Summary" section, which shows a "Sub-total" of \$0.00. A yellow banner at the top of the cart page also indicates that the promotional code has been applied.

Step 4: Order completion

1. Confirm the total for your order is correct, and any shipping or billing information (if you had anything other than the VLab enrollment in your cart). Click either of the “Complete Order” buttons and your free VLab enrollment will automatically be sent to your AHIMA Learning Center account that you used to log into the store. Once the purchase goes through, your AHIMA VLab™ enrollment has been successfully set up for you! You will then receive an email confirming your enrollment.

***PLEASE NOTE: MAKE SURE THE QUANTITY NEXT TO THE VLAB ENROLLMENT CODE’S PRODUCT SAYS “1” IN THE CART, OTHERWISE YOU WILL BE CHARGED FOR MULTIPLE ENROLLMENTS BUT YOU WILL ONLY RECEIVE 1 ENROLLMENT IN YOUR LEARNING CENTER! IF IT DOES NOT SAY “1,” CHANGE THE QUANTITY TO 1 THEN CLICK “UPDATE CART,” THEN CONTINUE.**



The screenshot shows the checkout process. On the left, under 'ITEMS AND DELIVERY', there is one item: 'AHIMA VLab™ Medical Coder' priced at \$75.00. A quantity dropdown menu is set to '1'. A blue arrow points to the 'COMPLETE ORDER' button. Below the button, the 'Order Total' is shown as '\$0.00' with a blue checkmark icon. On the right, the 'ORDER SUMMARY' section lists: Items: \$75.00, Discount: (\$75.00), Shipping & Handling: \$0.00, Total before tax: \$0.00, Estimated tax: \$0.00, and Order Total: \$0.00. A 'COMPLETE ORDER' button is located at the bottom of the summary section.

Step 5: Accessing your enrollment via AHIMA Learning Center

To access your VLab enrollment, please go to your Learning Center page ([AHIMA Learning Center](#)). The course you purchased should appear on that page automatically.

The screenshot shows the AHIMA Store interface. At the top, there is a navigation bar with links for AHIMA.ORG, ENGAGE, HIM LIBRARY, ACADEMY, AHIMA PRESS, and AHIMA STORE. Below this is the AHIMA logo and a search bar with the text "Search for products". To the right of the search bar are icons for user profile, calendar, messages, and a shopping cart with a notification badge. Below the search bar, the environment is noted as "Env: Test / DB: Test: 0d:0h:13m:49s". A secondary navigation bar contains links for Education & Certification, Membership, Digital Content, Community, Rewards, and Message Center. The main content area has a sub-navigation bar with "Dashboard" (underlined), "Online Classes", "VLAB", and a blue "Add Class +" button. Below this is a section titled "Current Classes" with a "1 total" indicator and a toggle for list/grid view. A table lists the current classes with columns for Name, Expiration, Status, and Actions. One class is listed: "Brightspace - VLAB" with an expiration of "00:00:00", a status of "Registered", and an actions menu containing a play button icon.

You should see that the status of your course is set to “Registered,” which means you’ve purchased/redeemed a code but have not yet accessed the course. Click directly on the course name (or click the Play button in the Actions column) and a new window will open that asks you to select your school or class:



Select your school or class

Please select one of the available schools or classes.

Cancel

Next

Choose your school from the drop-down menu then click “Next.”


After a few seconds, a new window or tab in your browser should open automatically, and you will be taken directly into your course, where you may begin your experience by viewing the Welcome widget before accessing the appropriate category for your training, as advised by your instructor.

- a. If you are not automatically taken directly into your course after 30 seconds, please refresh the Learning Center page and try accessing the course again.

Welcome Greg

Course Home M

Welcome



Welcome to AHIMA VLab Academy

Where Practice Meets Theory

Step 1 of 3

Next

i

D2L Visual TOC

AHIMA