

## 2024 AHIMA Recertification Policy Updates - Frequently Asked Questions

AHIMA is updating the 2024 AHIMA Recertification Policy to offer additional options for accruing CEUs, recognize more experiences for CEU reporting, and bolster the credibility and prestige of certifications through formally acknowledging enhancement activities. These updates provide added value and flexibility to certified professionals, while ensuring rigor, consistency, and quality of learning experiences. The updates to the AHIMA Recertification Policy now make it easier than ever to maintain AHIMA certification. Additional information is provided below to help answer questions regarding the 2024 AHIMA Recertification Policy updates.

### What are the key 2024 AHIMA Recertification Policy updates?

- Certified professionals now have more ways to earn CEUs, including obtaining additional AHIMA certifications and microcredentials, taking voluntary self-assessments for all credentials, serving in a defined AHIMA volunteer role, serving as an AHIMA volunteer in an industry-relevant, non-AHIMA professional or trade association, and authoring a research journal or educational article in a professional or trade journal, to name a few.
- To add value and flexibility, up to 20% of additional CEUs earned (beyond the minimum amount required) within the last three months of a certified professional's current recertification period will rollover into the next reporting period. For CEUs to qualify for this rollover opportunity, they must come from AHIMA, a Component Association (CA), or an AHIMA Approved Continuing Education Provider Program (ACEP) provider. [Learn more about ACEP below.](#)
  - Example #1: If I am required to report 30 CEUs and only report 30 CEUs, then there are none available to rollover.
  - Example #2: If I am required to report 30 CEUs and I report 40 CEUs, then I can rollover 20% of the excess 10 CEUs (2), as long as they come from AHIMA, a CA, or an ACEP provider.
  - Example #3: If I am required to report 30 CEUs and I report 50 CEUs, then I can rollover 20% of the excess 20 CEUs (4), as long as they come from AHIMA, a CA, or an ACEP provider.
- To ensure the quality and efficacy of learning experiences, a minimum of 40% of CEUs are now required to come directly from AHIMA resources. AHIMA resources include any AHIMA wholly owned subsidiary learning product or experience, which include HCPro products and services, sold either through the AHIMA or HCPro stores. Remaining CEUs can come from AHIMA Approved Continuing Education Provider Program (ACEP) partners, Component Associations (CAs), and other third-party education providers. It is now easier to earn the required CEUs with the newly recognized CEU opportunities, in addition to the existing ways to earn CEUs and free CEUs provided to AHIMA members annually.

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### What will remain the same?

- No changes have been made to the required number of CEUs reported for single or multiple certification combinations.
- No changes have been made to the recertification cycle duration. (i.e., it remains two years)
- No changes have been made to the recertification fees or discounts associated with AHIMA membership.

### When will the recertification policy updates go into effect?

- The new requirements go into effect on Jan. 1, 2024.
- Any AHIMA certified professional whose recertification cycle begins on Jan. 1, 2024, or thereafter, will have a full two years to complete, report, and comply with the 2024 requirements.
- If a certified professional's recertification cycle start date occurs BEFORE Jan. 1, 2024, then they will continue to meet/follow the 2023 recertification requirements. Only when they recertify successfully and their next two-year cycle goes into effect, after Jan. 1, 2024, will the 2024 requirements apply.

### Why are these updates being made?

- A comprehensive review and revision or update on the recertification requirements has not been completed in more than 10 years.
- These updates increase recertification program efficacy for both AHIMA certified professionals and employers.
- These updates align and leverage existing and nascent learning experiences with best practices for recertification requirements.
- These updates are being made to better anticipate and influence current and future workforce development needs for individuals and organizations. (*Examples: ICD-10, career map, others*)
- These updates contribute to extending and strengthening the value of AHIMA Certification for certified professionals.

### Is there a low-cost way to meet the new requirement that 40% of CEUs must come from AHIMA?

- Yes. All AHIMA professional members receive 5 FREE CEUs annually. This means that all AHIMA professional members receive 10 FREE CEUs during a two-year period.
- Yes. All AHIMA professional premier members receive 8 FREE CEUs annually. This means that all AHIMA professional premier members receive 16 FREE CEUs during a two-year period.

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### **Where can certified professionals and members go for more information on these updates?**

- Certified professionals can reach out to the AHIMA Customer Relations team by calling (800) 335-5535, emailing [info@ahima.org](mailto:info@ahima.org), or visiting [this page on the AHIMA website](#).

### **How do these updates align with the feedback AHIMA has received from certified professionals?**

- Certified professionals have shared that they are seeking additional options to earn CEUs and maintain their certification.
- Certified professionals have also shared that they are going above meeting their CEU requirements but lose out on the additional credit they have paid for.

### **What is the AHIMA Approved Continuing Education Provider Program (ACEP)?**

- The ACEP program offers third-party providers the opportunity to award AHIMA credit hours for their continuing education products.
- ACEP providers and their programs are vetted and approved by AHIMA staff and are held to high standards of quality, consistency and rigor of content and presentation.
- Examples of ACEP providers include Libman Education, The Mayo Clinic & the American Hospital Association.