

RHIA Capstone[™] Assessment Content Outline Crosswalk

The following tables detail the content outline, and the types of test question types (items) that will be used to assess the content outlined in the section.

Item Type Definitions

Multiple choice (MC): Stem with four options; only one correct answer.

• **Scenario based multiple choice:** short scenario (1-2 paragraphs) presented, followed by a stem and four options; only one correct answer.

Scenario-based item sets: scenarios will be short (1-3 paragraphs) related to specific situations in Health Information Management followed with a set of multiple-choice question types.

Case study item sets: case studies will be related to AHIMA Case Studies in Health Information Management followed with a set of multiple-choice question types.

	PART 1	PART 2
	Individual item types ¹	Item sets²
Domain I. Data Structure, Content, and Information Governance (12-18%)		
1) Evaluate policies and strategies to achieve data integrity (e.g., quality improvement, health informatics, and database management)	Multiple choice items	
2) Compare diverse stakeholder perspectives through the delivery of health care services	Multiple choice items	
3) Recommend compliance of health record content across the health system (e.g., types of records created and types of services provided)	Multiple choice items	
4) Determine if a standard has been met for an accreditation survey (e.g., Joint Commission)	Multiple choice items	Case study item sets

Case study set: Case studies will be related to AHIMA Case Studies in Health Information Management followed with a set of multiple choice question types.

¹ Individual items will include multiple choice (test questions with a stem and four options; only one correct answer) or scenario-based multiple choice (short scenario followed by a stem and four options; only one correct answer).

² Items sets will include:

	PART 1	PART 2
	Individual item types ¹	ltem sets²
Domain II. Information Protection: Access, Disclosure, Archival, Privacy, and Security (9-18%)		
1) Recommend privacy strategies for health information	Multiple choice items	Scenario-based item sets
2) Recommend policies and strategies related to security of health information	Multiple choice items	Scenario-based item sets
3) Analyze compliance of the health information life cycle (e.g., legal requirements, privacy, security, and risks to the organization)	Multiple choice items	

	PART 1	PART 2
	Individual item types ¹	ltem sets²
Domain III. Informatics, Analytics, and Data Use (15-23%)		
1) Apply health informatics tools and strategies for the management of health information	Multiple choice items	
2) Analyze health information technology from both business and consumer engagement perspectives	Multiple choice items	
3) Calculate and interpret statistics for health services and present the statistical information to stakeholders	Multiple choice items	
4) Analyze health care findings with data visualizations	Multiple choice items	
5) Compare research methodologies pertaining to health care	Multiple choice items	
6) Manage data within a database management system to ensure data dictionaries and data sets are in compliance with government standards	Multiple choice items	
7) Identify standards for exchange of health information including classification systems, clinical vocabularies, and nomenclatures, in support of the interoperability of systems	Multiple choice items	

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	PART 1	PART 2
	Individual item types ¹	Item sets ²
Domain IV. Revenue Cycle Management (15-17%)		
Evaluate the assignment of diagnostic and procedural codes and groupings in accordance with official guidelines	Scenario-based multiple choice items	
2) Utilize classification systems, clinical vocabularies, and nomen- clatures	Multiple choice items	
3) Manage all components of the revenue cycle for efficiency and effectiveness		Scenario-based item sets
4) Evaluate compliance with regulatory requirements and reimbursement methodologies		Scenario-based item sets

	PART 1	PART 2
	Individual item types ¹	ltem sets²
Domain V. Health Law & Compliance (14-19%)		
1) Comply with legal processes impacting health information including the legal system, release of information, HIPAA, consent, and applicable state and federal laws	Scenario-based multiple choice items	
2) Evaluate compliance with external forces including state and federal laws	Scenario-based multiple choice items	
3) Analyze components of risk management as it relates to a health organization including general risk management methods and data security (e.g., root cause analysis and audit trail evaluation)	Scenario-based multiple choice items	
4) Analyze the impact of policy on health (e.g., impacts on disclosures, patient information, social determinants of health, and public health)	Multiple choice items	

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² Items sets will include:

	PART 1	PART 2
	Individual item types ¹	Item sets ²
Domain VI. Organizational Management & Leadership (19-21%)		
1) Examine fundamental leadership skills (e.g., leadership styles, problem solving, strategic planning, teamwork, and communication styles)	Multiple choice items	
2) Assess the impact of organizational change (e.g., digital health tools and the impact on the organization) by utilizing the change management cycle and transformational leadership styles	Scenario-based multiple choice items	
3) Analyze human resource strategies for organizational best practices	Multiple choice items	
4) Facilitate training needs for healthcare organizations	Multiple choice items	
5) Evaluate data-driven performance improvement techniques for decision making (e.g., Six Sigma, Baldrige, critical path, patient safety)	Multiple choice items	
6) Perform financial management processes (e.g., budgets, financial statements, accounting methods, cost-benefit analysis, business plans, and strategy)		Scenario-based item sets
7) Examine behaviors that embrace cultural diversity and assess ethical standards of practice	Scenario-based multiple choice items	
8) Recommend project management methodologies to meet intended outcomes	Multiple choice items	

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